



## 2020-2021 Enrollment Packet Cover Sheet

Family's Last Name \_\_\_\_\_

**RETURNING** Families (who have attended CERC in last 3 years) must submit the following and all fees BEFORE being enrolled in any class:

- Enrollment Packet Cover Sheet
- Student Enrollment (one for each student)
- Parent Guidelines and Responsibilities (initials)
- Student Guidelines and Responsibilities (initials)
- Tuition Policy
- CERC Expectations

**NEW** Families are required to complete and submit the following and all fees BEFORE being enrolled in any class:

- Enrollment Packet Cover Sheet
- Student Enrollment (one for each student)
- Statement of Faith
- Parent Guidelines and Responsibilities (initials)
- Student Guidelines and Responsibilities (initials)
- Release of Liability
- Tuition Policy
- Pastoral Referral Form
- CERC Expectations

I **do/do not** (Circle One) give CERC permission to use any picture of my child(ren) on social networking sites or CERC website or yearbook.

**Parent's Signature:** \_\_\_\_\_

Each family participating in classes has the opportunity to offer aide for as many hours as your student(s) are in class. Commitments for service aide hours are on a monthly basis and will afford a \$5 discount towards tuition per month per class up to \$25 a month.

Interested in service aide? **Yes/No** \_\_\_\_\_

<b>CERC Use Only</b>	Processed by: _____
<b>Enrollment Date</b>	
<b>Enrollment Fee -</b> dated 8/1 until classes begin (Base Rate + amount equal to total one month's tuition)	
<b>Current Month's Tuition</b> (Sept-April only)	
<b>Total Due Today</b>	

<b>Check or Cash Receipt #</b>	
<b>Account Current (Initial)</b>	
<b>Family Folder (Initial)</b> after 8/1	
<b>Constant Contact (Initial)</b> after 8/1	
<b>Copies x 2 (1-Instructor, 1-DOE) (Initial)</b>	

<b>Material Fees -</b> dated 7/1 until classes begin (One check/cash per CLASS made out to the Instructor)			
Class	Instructor	Amount	Check / Recpt #