

Christian Educators Resource Center

Teacher and Class Submission

Name: _____ **Email:** _____

Class Title: _____

Age Level(s): _____ and **Grade Level(s):** _____ **Fall Semester, Spring or Entire Year:** _____

Course Description: Please ATTACH a basic description of requirements, resources used, and what will be taught. Consider that this is your introduction to the public about your course and the expectations the families can have in their student taking your class.

Have you taught this course before at CERC and/or other co-ops? _____ How many years? _____

1, 1½, or 2 total hours of class time per week: _____ **Hours of homework per week:** _____

One Day a Week or Two Days a Week: _____ (Mon/Wed or Tues/Thurs or Mon/Thurs)

Min/Max number of students per class: ____/____ (CERC minimum is 3 and maximum is 14)

1st choice of day and time: Monday-Thursday 9 am-4 pm _____

2nd choice of day and time: _____ 3rd choice: _____

Other scheduling needs or requirements: _____

Materials Fee per student: (items you will be purchasing for the students) _____

Itemized list of consumable supplies not previously owned or used that Materials Fee covers:

Required Student Textbooks and/or Curriculum and Estimated cost of each: (items the student should purchase and bring to class) **Please provide edition & ISBN number:**

Other Materials/Supplies the student should bring to class: _____

Special Classroom Needs: _____

Will you accept students mid-semester?: _____ Would you like to keep a waiting list?: _____

~~ Please submit a separate form for each class. **Bold information will be provided to public.** ~~